



ADITYA ENGINEERING COLLEGE (A)

Aditya Nagar, ADB Road, Surampalem

Office Order

Date: 31-07-2023

Sub: Constitution of **Hostel & Canteen Committee** for the academic year 2023-24 – Reg.

The undersigned is pleased to constitute the **Hostel & Canteen Committee** with the following members for the academic year 2023-24. The convener is required to oversee the activities of the committee, convene the meeting and report the recommendations to the Principal.

1. Mr. Rajesh Kumar, Asst.Prof., Dept. of ME	Convener
2. Mr. N. Bhaskara Rao, Asst. Prof., Dept. of CE	Member
3. Mr. B. Veera Narayana, Asst. Prof., Dept. of EEE	Member
4. Dr.Mohammad Taj, Assoc. Prof., Dept. of ECE	Member
5. Mr. M. Kalyan Ram, Assoc. Prof.,Dept. of CSE	Member
6. Mr.P. P. Mohan, Asst. Prof., Dept. of IT	Member
7. Mr. V.Vijay Kumar, Asst.Prof., Dept. of Min.E	Member
8. Mr. V.V.Srimannarayana, Asst.Prof., Dept. of PT	Member
9. Mr. B. Gowtham Singh, Asst.Prof., Dept. of Ag.E	Member
10. Mr. K. Srinu, Asst. Prof., Dept. of AIML	Member
11. Ms. S. Chandrakala, Asst.Prof., Dept. of H&BS	Member
12. Mr. P. B. S. J. Chakravarthi, Campus Incharge	Member
13. Mr. P. L. Prasad Rao, Chief Warden for Boys	Member
14. Ms. K. Saritha, Chief Warden for Girls	Member
15. Mr. D. Manohar, 21A91A0112	Member
16. Mr. R. Venkateswara Rao, 21A91A0394	Member
17. Mr. P. Pavan, 21A91A0440	Member
18. Mr. G. Dinesh, 21A91A0412	Member
19. Ms. K. Neha, 21A91A1245	Member
20. Mr. A. N. Nanda Gopal, 21A91A2706	Member
21. Mr. Syd. Alauddin, 21A91A6132	Member

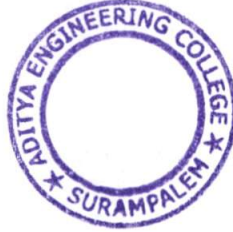
FUNCTIONS:

- Monitor the operations of the canteen, implementing and reviewing the canteen policy.
- Plan, organise, control and evaluate the needs of the canteen. Ensure that the environment in the canteen is healthy, clean, hygienic and safe.
- Monitor and upgrade the condition of the canteen facilities, if necessary.
- Maintain and control the quality of the food supplied in the canteen.
- Take an active interest in the general welfare of the students residing in the hostel and counsel the Wardens in maintaining the standards.
- Act as a bridge between the administration, caterers, hostel authorities and the students.

- Keep a check on the daily issues regarding the hostel infrastructure, the housekeeping issues, etc.
- Hold regular hostel committee meetings to discuss and resolve issues, and to regularly communicate about policies, code of conduct, etc.
- Maintain a conducive atmosphere for study and interchange of thoughts and ideas.
- Supervise and ensure proper use of electricity and water in the hostel premises.

Dr. M. Sreenivasa Reddy

(Dr. M. Sreenivasa Reddy)
Principal



To

The members to comply with.